

अधि.स्था. विभाग/Executive Establishment Department



CIN- U10102MP1985GOI003160

An ISO: 9001, ISO: 14001 & OHSAS: 18001 Certified Company

पोस्ट- सिंगरौली कोलियरी, जिला- सिंगरौली, म.प्र., पिन 486889/ Post- Singrauli Colliery, Distt- Singrauli, M.P. PIN-486889

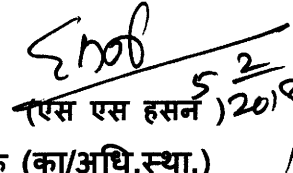
Phone: 07805- 266808, (FAX) 266640 email: gmadmin.ncl@coalindia.in website : www.nclcil.in

No: NCL/EE/15/19/५५७

Date: 05.02.2019

### कार्यालय आदेश

The Office Order no. NCL/EE/15/19/440 dated 02.02.2019 vide which Shri Harsh Chauhan, MT (Fin) in E2 grade has been authorized to function as Company Secretary NCL will come into force w.e.f. 29.01.2019 i.e. as per the decision taken in the 238<sup>th</sup> meeting of Board of Directors held on 28.01.2019.

  
एस एस हसन 5/2/2019

उप महाप्रबंधक (का/अधि.स्था.)

#### प्रतिलिपि :-

- 1.) TS to CMD, NCL Singrauli
- 2.) T S to D(P)/TS to D(T/O)/TS to D(F)/TS to D(T/P&P), NCL Singrauli
- 3.) Company Secretary, NCL
- 4.) GM/HOD/CMS- All projects/Unit
- 5.) GM- (Envt)-HOD (Secretariat), NCL
- 6.) HOD- All Units/NCL HQ
- 7.) GM -(HRD)/(IED)/(Fin), NCL
- 8.) GM/HOD- (System)-(With a request to upload NCL website)
- 9.) Asst. Manager (Sectt), CMD Sectt, NCL
- 10.) Incharge (M&S), NCL Desk Office, Kolkata
- 11.) Manager (P-EE)/Asst. Manager (P/EE-EIS), NCL HQ
- 12.) OS-(Manpower), NCL HQ
- 13.) Personal file/Master file

#### Copy for kind information to:-

Chief Vigilance Officer, NCL, Singrauli